



SFE – v.EN-6

# membership form – member

Articles. 5.1.3-1, 5.1.6,  
5.1.9 and 5.1.13 of the SFE Statutes



Date

## PERSON WISHING TO BECOME A MEMBER

Fields marked with an asterisk \* are mandatory.

First name and last name\*:

Title: **Mr. / Mrs / Miss**

Matricule\*:

Status\*:

Email\*:

Institution\*:

DG/Agency/Other\*:

## OPTIONAL INFORMATION ABOUT YOU

Nationality:

Grade / Step:

Date of birth:

End of contract / trainee:

Private email:

Language of contact: **French / English**

## YOUR MEMBERSHIP (several choices are possible) \*

TRAINING (Specify a sub-motive)

Webinare (Specify the session(s) required:

Sponsorship (Specify the surname, first name and email address of the person you wish to sponsor:

Buy books at reduced prices

Deferred partial reimbursement of a training pack once a year

LEGAL ASSISTANCE & PROTECTION (Specify a sub-motive)

Promotion / Reclassification

Help with appeals under Article 90

Legal assistance / lawyer

Questions on employment law

Support for the administration/medical department

JOINING OUR UNION

UNION COMMITMENT / Staff ELECTIONS

## SUBSCRIPTION FEE and DURATION OF MEMBERSHIP (1 year minimum)

Annual fee\*:

Duration\*:

*The contribution is calculated on the basis of your basic salary ('TBA') or the gross allowance you receive, without taking into account any benefits received from the European Institution that employs you or any taxes.*

24€ (Salary until 1800€)

96€ (Between 2481€ and 3470€)

24€ (Retired)

144€ (Between 3471€ and 4470€)

48€ (Between 1801€ and 2480€)

192€ (Over 4471€)

**KBC 734- 0115394 - 70**  
**IBAN BE 60 7340 1153 9470**  
**SWIFT/BIC KREDBEBB**

**Communication: membership + your name**

Signature:

By submitting this document, you agree to the information entered being processed by the SFE. This data will not be used for commercial purposes or transferred to another entity. You may consult this data, modify it and delete it by sending a written request to the email address [osp-sfe@ec.europa.eu](mailto:osp-sfe@ec.europa.eu) (GDPR). You have read and accepted [the SFE's Internal Statutes](#) (in French).

## A few tips for completing your membership form – Member

**Fields marked with an asterisk \* are mandatory.**

Mandatory fields are: Last name and first name, Personnel number, Status, Email, Institution, DG/Agency/Other, Reason for membership, Annual contribution, Duration of membership and signature (box).

Your personnel number can be found on your access badge or in your personal file (SYSPER).

### Contact method

We encourage future members to provide us with a valid professional email address for the purpose of receiving union and promotional communications (union leaflets, training, legal advice, insurance, events, etc.). If your europa.eu business address is suspended or if your contract is about to expire, please provide us with your private email address in the "Optional information about you" section.

### Who can join the SFE union?

Only people working in the European institutions, or who are retired, can join the SFE union (art. 5.1.3, paragraph 1, first point of the SFE statutes), whatever your status (Contractual Agent, Administrator, Assistant, Temporary, Interim-EXT, Blue Book Trainee, Seconded National Expert). Members must adhere unreservedly to the SFE's Statutes and pay a membership fee on a fixed date, the rate of which is set by the Executive Committee.

### Reasons for joining

- **If you are signing up for training / sponsorship training / books:** Places available for training courses are limited because the SFE union is subject to registration deadlines set by the training provider for organisational reasons. We invite future members to finalize their membership before the dates indicated on our page dedicated to [training courses](#) (the same applies to the deferred partial refund offer for the purchase of an online pack).
- Stocks of books sold by SFE are limited. You can follow our stock live on [our website](#).
- **If you are joining for legal reasons:** the SFE union examines each application (for a professional matter only) submitted to it and may, in certain situations, call in a lawyer. The Executive Committee may allocate an amount for the lawyer's fees for a legal case, with a possible out-of-pocket expense for you. In the event of the introduction of an article 90 of the European Staff Regulations or an IDOC procedure, the SFE union will support and advise its members, in compliance with the rules and procedures in force.
  - ⇒ The SFE union can in no way guarantee that your complaint/appeal/legal case will be successful.
  - ⇒ All written and oral exchanges concerning a legal matter are confidential.
- **If you are joining to stand as a candidate on an SFE electoral list:** you may not be affiliated to or a candidate for any other organisation representing workers within the European Institutions. The Executive Committee may decide to exclude you automatically (art. 5.1.7 of the SFE Statutes).

### Contribution / duration of membership:

The membership fee is annual, and the minimum membership period is one year from the date of receipt of your payment in the union's bank account.

The contribution cannot be prorated according to the length of time you have been with the institution. If your contract ends before the anniversary date of your contribution, you will continue to benefit from some of our services during this period.

Under no circumstances may members reclaim the amount of contributions they have paid or contributions they have made (art. 5.1.8 of the SFE's Articles of Association). If you wish to cancel your membership, please notify us by email ([osp-sfe@ec.europa.eu](mailto:osp-sfe@ec.europa.eu)) and cancel any future tacit transfers encoded in our favour with your bank.